



2020-2021 EMS ISD Student Transfer Request Guidelines

2020-2021 Spring Semester Open Campuses

- Eagle Mountain Elementary School
- High Country Elementary School
- Northbrook Elementary School
- Saginaw Elementary School
- Ed Willkie Middle School
- Saginaw High School

Transfer Request Application Timeline

Spring Semester 2020-2021

Transfer request applications for the Spring semester will be accepted beginning **October 1, 2020 through November 13, 2020** through Family Access and will be reviewed by the third week in December. Transfer request applications received outside of the above timeline may not be reviewed until **all** on-time requests have been considered.

- For students residing within the EMS ISD school district and in accordance with FDA and FDB (LEGAL and LOCAL), participation in UIL activities shall be in accordance with all applicable UIL regulations and other applicable District policies and administrative procedures.
- In accordance with FDA and FDB (LEGAL and LOCAL), District and GoldStar Transit employees with children in the 8th grade must declare their child(ren)'s desired high school. District and GoldStar Transit employees' children under certain conditions shall only be allowed to participate in a high school athletic program at his or her declared high school campus.

Transfer Eligibility Criteria:

In reviewing each transfer request application, the following transfer eligibility criteria will be considered:

- The student's disciplinary and attendance history including DAEP/ADC Placements;
 - The individual needs of the student and the reason for the transfer request;
 - Current campus enrollment, growth projections, and attendance zone modifications; and
 - Current staff allocations, grade level and/or class size.
- Students on a previously approved transfer who desire to remain at the same campus may continue to attend the same school, as long as the student meets all transfer eligibility criteria. The originally approved transfer request will serve as the official transfer document and no additional transfer request will be required unless a modification in the attendance zone occurs.
 - Approved transfer request applications for students of non- resident District and GoldStar Transit employees are granted for only **one school year**. A new transfer request application must be completed and submitted each year through Family Access.
 - **Dual Residence or Power of Attorney:** Students who have an established primary residence in the district and establish a second residence through a Power of Attorney, guardian change, Affidavit of Legal Residency, rental/purchase agreement or through any other means of establishing a second residence, will be expected to attend the campus in the attendance zone in which their primary residence is located.
 - Transfer request approvals are only valid for that specific campus and does not include a continued progression to feeder pattern campuses.
 - **Kindergarten students must register and attend Kindergarten Round-Up at the campus in which they are zoned to attend.** Transfer request applications for Kindergarten students will be accepted during the 2020-2021 Spring Semester Transfer Application window.